

Planning and Environment Service Plan 2007/08 - 2009/10



Part 1:
Purpose of Service
Service Outcomes Supporting the Council Aims:
Preview for 2007/08
Brief Description of Services
Volume of Service
Purpose of Service

To protect and enhance the built and natural environment of Buckinghamshire, support a diverse economy and improve quality of life through promoting the sustainable development of the County.

The Outcomes which the Service aims to deliver by 2009/10 are:

		Ref
1	Corporate Aims, Objectives and Measures (CA, CO and CM) where Planning and Environment take the lead role	
1.1	Champion the interests of Buckinghamshire regionally, nationally and in Europe.	CO 1e
1.1.1	Seek to ensure that the strategic priorities of Buckinghamshire County Council (including new District-level housing figures, the protection of the Green Belt/AONB and the timely provision of key infrastructure) are reflected in the final version of the new South East Plan (due Spring 2008) and any subsequent alterations.	CM 1e.1
1.1.2	Maintain on an ongoing basis a costed assessment of new infrastructure requirements to support future growth and population change in Buckinghamshire.	CM 1e.2
1.1.3	To meet the infrastructure requirements and community needs of the County, increase the proportion of the Council's capital programme delivered by developers' contributions, government grants and other external funding sources.	CM 1e.3
1.2	Lead the development of safer environments for local people, improve road safety and reduce traffic accidents.	CO 6b
1.2.1	Reduce recorded incidents of fly-tipping.	CM 6b.1
1.3	Sustain our thriving economy and tackle our pockets of deprivation by promoting appropriate investment in job growth, enterprise and skills	CO 7a
1.3.1	The number of businesses moved up the e-adoption ladder.	CM 7a.1
1.3.2	Where the maximum SEEDA grant has been secured for schemes under the Market Town initiative, exceed minimum level matched funding through increased private and public sector investment.	CM 7a.2

		Ref
1.3.3	Increase the number of start-up and pre-start businesses each year receiving assistance from Business Link and partners including the County Council.	CM 7a.3
1.4	Sustain our high quality environment and green infrastructure for the benefit and enjoyment of our current and growing communities	CO 7b
1.4.1	Increase the percentage of household waste that is recycled and composted in the County.	CM 7b.1
1.4.2	Contain increased costs of landfill tax and trading allowances by reducing the amount of household waste going to landfill.	CM 7b.2
1.4.3	Complete a project plan for a joint Buckinghamshire Waste Authority by March 2008.	CM 7b.3
1.4.4	Increase the numbers of country park visitors.	CM7b.4
1.4.5	Prevent a net loss of designated green belt and AONB in Buckinghamshire over the plan period between 2006-2010.	CM 7b.6
1.5	Deliver our Local Transport Plan for Buckinghamshire and strike the right balance between the needs of our communities, economy and environment	CO7c
1.5.1	Maintain top quartile performance for Rights of Way as measured by BVPI 178.	CM 7c.5
2	BVPI's	
2.1	Percentage/tonnage of household waste arisings which have been sent by the Authority for recycling.	BVPI 82a
2.2	Percentage/Tonnage of household waste sent by the Authority for composting or treatment by anaerobic digestion.	BVPI 82b
2.3	Percentage/Tonnage of the total tonnage of household waste arisings which have been used to recover heat, power and other energy sources.	BVPI 82c
2.4	Percentage/Tonnage of household waste arisings which have been landfilled.	BVPI 82d
2.5	Kilograms of household waste collected per head of the population.	BVPI 84a
2.6	Percentage change from the previous financial year in the number of kilograms of household waste collected per head of the population.	BVPI 84b
2.7	Cost of waste disposal per tonne of municipal waste.	BVPI 87
2.8	User satisfaction survey: Satisfaction with local tips.	BVPI 90c

		Ref
2.9	Percentage of major applications determined within 13 weeks.	BVPI 109
2.10	User satisfaction survey: Satisfaction with Planning service.	BVPI 111
2.11	Satisfaction with parks and open spaces.	BVPI 119c
2.12	The percentage of the total length of rights of way in the local authority that are easy to use by the general public.	BVPI 178
2.13	Maintain the 3 year rolling programme for the Waste and Minerals Local Development Scheme	BVPI 200a
2.14	Has the local planning authority met the milestones which the current Local Development Scheme (LDS) sets out?	BVPI 200b
2.15	Did the local planning authority publish an annual report by 31 December of each year?	BVPI 200c
3.	Local Area Agreements	
3.1	Healthier Communities and Older People Block Outcome 1: Improve public health and reduce health inequalities	
3.1.1	Increase number of people engaged in organised Health Walks	HC 1:5
3.2	Safer and Stronger Communities Block Outcome 2: Empower Local people to have a greater voice and influence over local decision making and a greater role in public service delivery (mandatory)	
3.2.1	Increase the number of people engaged in volunteering: (a) An increase in the number of people recorded as or reporting that they have engaged in formal volunteering on an average of at least two hours per week over the past year (mandatory indicator) (b) The number of volunteers referred to recruiting organisations and placed (from LAA Volunteer Partnership Group membership)	S&S 2:14
3.3	Economy and Environment Block Outcome 1 Economy	
3.3.1	Increase the number of start-up (and pre-start) businesses receiving assistance from Business Link and partners PLUS Increased penetration of publicly funded business advice services and the number of businesses seeking support	E&E 1:1
3.3.2	Improving support to Social Enterprises	E&E 1:4

		Ref
3.4	Economy and Environment Block Outcome 2 Infrastructure	
3.4.1	Where the maximum SEEDA grant has been secured for schemes under the Market Town initiative, exceed minimum level matched funding through increased private sector investment	E&E 1: 5
3.4.2	The number of businesses moved up the e-adoption ladder (cumulative)	E&E 1: 6
3.5	Economy and Environment Block Outcome 4 Environment	
3.5.1	Reduce the number of recorded incidents of fly-tipping	E&E 4: 11
3.5.2	Increase the number of parks in the County which annually received Green Flag Park Awards	E&E 4: 13
3.5.3	Reduce waste to landfill and increase recycling: (a) Reduction in the % of municipal waste land filled (b) Increase in the % of municipal waste recycled	E&E 4: 78
3.5.4	Reducing Carbon Emissions: (a) Preparation of a carbon emissions statement for the county (b) BSP members' commitment to prepare a climate change programme. (c) Set a baseline figure for GHG emissions (d) Set long term targets for reducing CO2 (or GHG) emissions (e) Establish milestones for reaching these over the short, medium and long term	E&E 4: 17
4.	Service Outcomes	
4.1	Regional, sub-regional and local policies support the delivery of the Council's objectives for sustainable development by maintaining a vibrant economy, promoting healthier communities and protecting the environment of Buckinghamshire.	SO 1
4.2	Development plans, supported by active community engagement, and infrastructure frameworks ensure the timely provision and funding of infrastructure required for planned growth.	SO 2
4.3	High standards of development and deliver Council policies on probity, quality and efficiency in decision-making.	SO 3
4.4	Preventative action deters abuse of the physical environment of Buckinghamshire through active monitoring, and effective use is made of enforcement powers where necessary.	SO 4
4.5	Residents and visitors to the County benefit from improved access to the countryside, the historic and natural environment.	SP 5
4.6	The growth in waste arisings is contained below the national average, in partnership with District Councils and the residents of Buckinghamshire.	SO 6

		Ref
4.7	The proportion of waste sent to landfill is reduced and the level of recycling and composting has been increased, to achieve national and local targets.	SO 7
4.8	A high quality network of green infrastructure delivers environmental, social and economic benefits for local communities, enhancing wildlife and the historic environment.	SO 8
4.9	Clear frameworks and delivery mechanisms are established to improve the economic vitality of rural and urban communities, working in partnership to deliver the Regional Economic Strategy and the Local Area Agreement Outcomes.	SO 9
4.10	Partnership working increases and optimises the benefits of external funding opportunities in support of infrastructure resourcing and other Council priorities.	SO 10

Service Outcomes Supporting the Council Aims

	BUCKINGHAMSHIRE COUNCIL AIMS 2005/9						
	Aim 1	Aim 2	Aim 3	Aim 4	Aim 5	Aim 6	Aim 7
P & E Service Outcomes	Involve, represent and serve all who live or work in Buckinghamshire	Provide efficient and effective services	Give children and young people the best possible life chances	Improve the quality of life for adults	Provide support to help families cope with their responsibilities	Build with you safer, stronger and healthier communities	Maintain a vibrant economy whilst protecting the environment
Outcome 1	✓	✓	✓	✓		✓	✓
Outcome 2	✓	✓	✓	✓		✓	✓
Outcome 3	✓	✓	✓	✓		✓	✓
Outcome 4	✓	✓		✓		✓	✓
Outcome 5	✓	✓	✓	✓		✓	✓
Outcome 6	✓	✓	✓	✓		✓	✓
Outcome 7	✓	✓	✓	✓		✓	✓
Outcome 8	✓	✓	✓	✓		✓	✓
Outcome 9	✓	✓	✓	✓		✓	✓
Outcome 10	✓	✓	✓	✓		✓	✓

Preview for 2007/08

The Service Plan for the period 2005/6 – 2007/8 has been reviewed and rolled forward to 2007/08 – 2009/10 setting the Service priorities, in line with Corporate Investment.

The long term priorities for the service are to enhance and maximise the opportunities of growth investment and balance these demand pressures with the protection and enhancement of an environment which is seen by our residents as a major contributor to the quality of life within the County.

More than ever this work will be achieved in partnership with others and the response of all local authorities within Buckinghamshire to the Government White Paper and the agreed proposal for pathfinder status will heavily influence the way future services are delivered.

The service plan includes a number of specific area of delivery:

- Sustainable infrastructure delivery will remain a priority of the Service, building on the work undertaken over the past year. Further work will be targeted at examining the infrastructure implications of planned housing growth, based on specific locations for development identified in emerging District Local Development Frameworks.
 - A review of the adopted Buckinghamshire Minerals and Minerals Local Plan and production of the replacement Minerals and Waste Local Development Framework (MWLDF). The preparation of the new Development Plan Documents require greater project management, public consultation, and publicity inputs than the former planning regime. During the coming year, the MWLDF will be taken to submission by March 2008.
- 1 To progress the Statement of Community Involvement (SCI) to adoption
 - Submission (May 2007)
 - Public Examination (September 2007)
 - Programmed adoption (November 2007)
 - 2 To progress the Waste Development Plan towards Examination
 - Public consultation on Preferred Options (May- July 2007)
 - Submission (October 2007)
 - 3 To progress the Minerals Development Plan towards Examination
 - Public consultation on Preferred Options (start September 2007)
 - Submission (February 2008)
 - 4 To progress the Minerals and Waste Core Strategy towards Examination
 - Public consultation on Issues & Options (start June 2007)
 - Public consultation on Preferred Options (start October 2007)
 - Submission (March 2008)
 - 5 To submit an Annual Monitoring Report (December 2007)
 - 6 To submit an updated Local Development Scheme (March 2008)

Waste is a crosscutting priority for the County Council. The challenge is to maintain progress on immediate priorities whilst also making further progress towards a longer-term solution for waste for the period beyond 2010 against a backdrop of expected change with the proposed movement towards a Joint Waste Authority. Although this work will principally involve Strategic Planning and Waste Management, it is likely to engage others groups across the Service and, indeed, the County Council in varying ways.

- Two main elements of the Waste capital programme that began in 2007. The £6.5m redevelopment of the High Heavens Green Hub is planned for the summer of 2007. Construction will start in December 2007 on a new Household Waste Recycling Centre and waste reception building to be open by June 2008. In July 2008 work will start on the construction of a maturation building. As a result High Heavens Composting facility will be able to deal with 40,000 tonnes pa of “Bio-waste”. This will have a positive impact on both the County’s BVPI performance (maintaining upper quartile performance) and on the requirements of the Landfill Allowance Trading Scheme (LATS).
- A second capital project to develop and construct a new HWRC to serve east Aylesbury located just off the A41 near Aston Clinton. It is expected that the new site will be open and operational during the middle of 2008.
- Progressing the Waste Procurement Project after the approval of the Outline Business Case, into the Procurement phase of the project. This will cover the next two financial years, from Spring 2007 to Spring 2009. The timetable for 2007/08 begins with the contract notice (often called the OJEU notice) publication in March, the Bidders short listed in May 2007 with the call for outline proposals, followed by the first round of dialogue scheduled for June 2007.

In Autumn 2007 these proposals will be evaluated followed by a call for detailed technical proposal to be made by December 2007. The evaluation of these detailed proposals is scheduled to begin in May 2008.

- Implementation of Recycle for Bucks Communication Campaign targeting low participation areas and hard to reach groups. Increased Waste Education Programme, Illegal Dumping Costs (Flytipping) campaigns, Home compost bins sold and used in Bucks and the increased number of Real Nappies used in the county.
- Developing a new 30,000 tpa IVC facility following the award of a 15-year “In-Vessel Composting” (IVC) Contract in North Aylesbury in April 2007 requiring close work with the chosen contractor. This will involve regular liaison with local residents, the contractor and AVDC to ensure the new facility is commissioned by March 2008, to allow AVDC to roll out their bins across the district enabling them to start their “Bio-waste” collection scheme to over 60,000 properties.
- Introduction of Waste Electrical and Electronic Equipment (WEEE) regulations in July 2007 requiring changes to the way that our Household Waste and Recycling Centres (HWRCs) operate.

- The Waste Partnership for Bucks will be working closely to develop a project implementation plan to facilitate the move towards closer joint working in Waste. This is likely to result in the development of Joint Waste Authority by 2009.

Much of the work undertaken by Planning and Environment Services cuts across activities undertaken by the rest of the Council that sustain and grow the economy of Buckinghamshire. It has a lead role in promoting sustainability, particularly the effects of climate change, benefits to Buckinghamshire from the London Olympics and is the target lead for a number of the projects contained in the Enterprise and Economy block 4 of the Local Area Agreement. This includes supporting pre-start and new businesses, advice to SME's, social enterprises, the Market Towns Programme and number of businesses moved up the e-adoption ladder. It also includes the management and development of the Company Database and Vacant Commercial and Industrial Property database and customer relations management system to help existing companies in Buckinghamshire grow and to attract inward investment.

In 2006/07 the Service successfully introduced Activity Costing and developed performance monitors. In 2007/08 these two themes will continue to drive improvement and ensure both base budgets and investment is focused on priorities, performance and customers.

The Council has increased its commitment to corporate sustainability. The material recycled has been increased, notably plastics, and initiatives are planned to educate and inform the staff about energy use. Wider potential to reduce the Council's "Carbon Footprint" will be investigated during 2007.

The decision to form a Pathfinder bid to enhance the model of two-tier local government in Buckinghamshire will see greater integration of these services with those provided by district colleagues.

The early work will particularly involve the development of the Buckinghamshire Joint Waste Committee into a Joint Waste Authority to operate in shadow form by April 2008.

Brief Description of Services

Planning and Development Services

Primarily reports to: Portfolio Holder for Planning and Waste
Development Control Committee

Strategic Planning

The main Activities for Strategic Planning focus on:

- **The Buckinghamshire Minerals and Waste LDF**

The delivery of statutory Local Development and Development Plan Documents in accordance with the current Minerals and Waste Local Development Scheme as agreed with GOSE and PINS. Together these various Documents (and the Annual Monitoring Report) comprise the Minerals and Waste Local Development Framework. This work also requires significant contributions to the preparation of regional minerals and waste policy and the Buckinghamshire Joint Waste Strategy.

- **Regional and Sub-Regional Planning**

This includes the South East Plan, Regional Minerals and Waste Strategies Airports work and related monitoring to influence Regional and Sub-Regional (Milton Keynes, Aylesbury Vale, Western Corridor and Black Water Valley) Planning and Development Policy, ensuring that these address the wider needs of the County and its communities. This also includes co-ordinating the County's response to strategic planning consultations and seeking consistent planning policies across the County.

- **Responses to consultations on key stages in the preparation of the District Local Development Framework.**

This includes:

- Aylesbury Vale District Council Allocated Sites DPD to be published in July/August 2007.
- South Bucks District Council Submission Core Strategy – September October 2007.
- Wycombe District Council site allocations – submission to Secretary of State (representations on submission DPD December 2007 to February 2008).
- Chiltern District Council Reg 26 Preferred Option – early 2008

- **Major referred planning applications**

Responding to referred planning applications where there are major strategic planning issues within agreed deadlines (involving other Services as appropriate).

- **National and regional policy consultation documents**

Consultations and enquiries originating outside Bucks, including draft national planning policies, where not directly related to other activities.

- **Buckinghamshire Growth Agenda - Countywide Infrastructure Scheme**

The Service Plan 2007/08 sets a target of costing infrastructure requirements in the County over the period to 2026 based on demographic change. Over the next year this work will be developed to include:

- Completing Phase 1 (based on District housing allocations in the submitted South East Plan) by mid May in the light of feed back from Portfolio Management meetings and the Leadership Group;
- Updating and developing the project (Phases 2 and 3) in the light of information about the location of planned housing growth in the Allocated Sites DPDs for Wycombe District and Aylesbury.

Subsequent development of the project to be determined by members.

Enhancing partnership working with District Councils on all planning issues.

In response to the submitted Pathfinder bid to improve two-tier working, the group will review ways that existing good relationships can be developed and strengthened to improve the efficiency and effectiveness of planning functions in Buckinghamshire.

- **Buckinghamshire Growth Agenda – S106 developer contributions**

The Service will work jointly and pro-actively with the District Councils to establish comprehensive and workable local planning policies for developer contributions (S106) towards County Council services in Buckinghamshire and identify community infrastructure needs.

The Service will continue to negotiate contributions to future County Council infrastructure requirements in relation to new developments and to increase the proportion of the capital programme funded by third party grants and contributions throughout the period of the plan.

Development Control

The main Activities for Development Control focus on:

- **Processing County Matters and Regulation 3 planning applications**

Fulfilling its statutory role under the Town and Country Planning Acts, the group regulates waste, minerals and the Council's own development through processing and determining planning applications. The group is committed to adopting procedures to enable timely decision-making and top quartile performance.

- **Site monitoring and enforcement of conditions and unauthorised development**

The group co-ordinates the regular inspection of minerals and waste sites, investigates unauthorised minerals and waste management developments and undertakes the necessary enforcement actions.

- **Responding to consultations, liaison and provision of information and advice to internal and external groups**

The group provides planning information and advice, and responds to consultations from government departments and others. The group also runs a series of site liaison meetings to provide a forum for exchange between operators, local councils and the general public.

The group is committed to working with members and securing improved public and community involvement in development control and the electronic delivery of development control functions. The group will continue to implement changes in service delivery through more effective use of information technology in order to meet targets for electronic government.

Waste Management Service

Primarily reports to: Portfolio Holder for Planning and Waste

Waste Management

The main Activities for Waste Management focus on:

- **Treatment and final disposal of waste**

The Service acts as the Waste Disposal Authority (WDA) for Buckinghamshire. The statutory function of the WDA is to arrange for the disposal of household waste collected in its area by Waste Collection Authorities (District Councils) and to provide Household Waste and Recycling Centres where County residents can deposit household waste.

The Service will continue the implementation of the £13 million “spend to save” Capital Programme for waste. This will establish new facilities and improve existing ones, to deliver efficiencies and economies in the medium term, over the next five years.

- **Waste Procurement**

The most appropriate long-term waste management procurement solution has been determined and the procurement process will be commenced in mid 2007 and will proceed to contract award by the middle of 2009.

- **Management of Household Waste and Recycling Sites**

The Household Waste and Recycling Centres (HWRCs) will continue to achieve high rates of recycling. Following the opening of a new site at Beaconsfield during February 2007 the network of facilities will be expanded over the next 2 years with one new HWRC built and another facility replaced.

- **Management of old landfill sites**

The High Heavens landfill will be fully restored and returned to the landowner for agricultural purposes during this plan period.

- **Centralised Compost Sites**

The Service manages the Centralised Composting facility at High Heavens which will be dramatically improved during the plan period to increase the composting capacity. This will directly increase our recycling and composting performance to the upper quartile.

- **Waste reduction, communications and reduced fly tipping**

Waste Management works in close partnership with the District Councils in the delivery of a range of waste reduction initiatives, such as home composting and a schools waste education programme, as well as a range of communication campaigns associated with waste. This is both a strategic partnership, through the Waste Committee for Buckinghamshire and Waste Strategy for Buckinghamshire, and an operational partnership with close working in the practical matters of frontline service delivery on waste disposal, and recycling and the control of fly tipping.

Environment Services

Primarily reports to:- Deputy Leader
Portfolio Holder for Community Services
Rights of Way Committee

Economy and Enterprise

The main Activities for Economy and Enterprise focus on:

The Local Area Agreement Block 4, Economy and Enterprise, is being managed and monitored jointly by the Council and the Economic Partnership. The initiatives within the Block are jointly delivered by partners and focus on improving the economic well being of Buckinghamshire. The aim is to pool funds and make more efficient use of resources.

Economy and Enterprise will manage the Business Support Simplification Programme in Buckinghamshire, an initiative about the collaboration between government departments, agencies and local authorities which is reviewing the provision of publicly funded business support agencies. Economy and Enterprise is aiming to create a “one stop shop” for business support in Buckinghamshire.

- **Promotion, information and marketing of Bucks**

This service group covers the key crosscutting functions of economic development, Europe and external funding, and market these activities through the Buckinghamshire “Five Star County” initiative. This initiative seeks to maintain economic prosperity in Buckinghamshire through a strong economy and sustainable environment. Job creation, increased skills and learning, supporting the rural areas and maximising the benefits from the European Union and external funding sources, are a key priorities.

The promotion of the County as a place of economic prosperity and social well-being is a primary aim that will be developed through the Buckinghamshire Ambassadors Club a network of influential people from all spheres of activity who raise the profile, lobby regionally and internationally and attract inward investment to Buckinghamshire.

- **Partnership development and co-ordination**

Much of the work of the group is achieved through partnership working, with European partners, business, the Economic Partnerships, District Councils, SEEDA and other support organisations. In managing these partnerships, the group seeks to add value and achieve independently, or in partnership with other organisations projects and initiatives that avoid duplication, are well co-ordinated and add value to the economy of Buckinghamshire and gain the maximum benefit from the range of EU, UK, Government and non-government funding sources and grant providers.

- **Encouraging skills and training** to improve the workforce through working with Business Link, Bucks Enterprise and In Business to match the training requirements identified by business. The growth in the number of new homes to be developed in the County and the need to attract new businesses will impact on the future job requirements and skill needs and is a priority for the Group. Working towards achieving the merger of the Bucks Economic Partnership with the Buckinghamshire Lifelong Learning Partnership will assist in the skills agenda.

- **Business competitiveness and infrastructure**

The group links economic activity across the services of the Council and delivers the Sub-Regional element of the Regional Economic Strategy. Liaising with the Bucks Economic Partnership and other key partners the Buckinghamshire Economic Strategy will be reviewed and consulted on during the period of the Plan. It will continue to promote competitiveness and prosperity and will be focusing its work on the delivery of economic infrastructure that is key to maintaining and improving the economy

- **Funding**

The Service will refocus its external funding activity to ensure delivery of sustainable communities through an infrastructure resourcing plan.

- **Corporate Sustainability**

The team develops, facilitates and implements environmental initiatives to improve the County Council's corporate sustainability performance and to influence sustainability in Buckinghamshire. Staff awareness campaigns will continue to embed changes in behaviour that contribute positively to BCC's sustainability aims.

Via an evidenced understanding of the sustainability issues affecting Buckinghamshire, such as BCC's funding of the Carbon Footprint study, policies will be developed to mitigate and adapt positively to any changes that Buckinghamshire will face. Known changes that Buckinghamshire will face include climate changes and major changes to the built environment.

Rights of Way and Access

The main Activities for Rights of Way and Access focus on:

- **Rights of Way Protection, Maintenance and Enforcement**

The Rights of Way Group will continue to provide a locally delivered service based on the requirements of customers – both those who use rights of way and those whose land they cross or whose land is designated for access under the Countryside and Rights of Way Act 2000. This activity will focus on maintaining upper quartile performance as measured by BVPI 178 - percentage of paths easy to use by the public, across the County's 3,300 km network of paths. Additional resource will be targeted towards ensuring that performance is maintained.

- **Rights of Way Definitive Map including Commons Registration**

The Group maintains a fully up to date electronic Definitive Map of public rights of way and manages a GIS/database containing an inventory of all path furniture, details of problems and issues to be resolved and a priority based problem response system. This supports the Group's ability to assert and protect the rights of the public to their use and enjoyment of all public rights of way. Additional GIS development is planned for greater efficiency together with further enhancements to the website.

The Group also manages the Register of Common Land and Village Greens, responding to some 2000+ Common Land searches every year. It also carries out investigations into the registering of new areas of land as Village (or Town) Greens, alongside investigations

into the addition of new public rights to the Definitive Map.

One specific area of work to be mentioned concerns applications for Byways Open to All Traffic (BOATs) to be added to the Definitive Map. This is a significant issue causing considerable public concern. A number of public inquiries are due to be heard during the course of 2007-08.

- **Rights of Way CROW Act Implementation**

The effect of the Countryside and Rights of Way (CroW) Act 2000 is to move the management of rights of way (and, now, open access and Common land) in Buckinghamshire away from its traditional, reactive, maintenance role towards a new function of strategic planning for access to the countryside and wider integration with transport infrastructure, public health and the local economy.

The principal vehicle for this change of focus is the statutory Rights of Way Improvement Plan (RoWIP), which will be completed in 2007/08. The County's Local Access Forum, will be key to this development and with overall countryside access strategies.

The development and delivery of the ROWIP is also linked directly to the Local Transport Plan (LTP) for the County.

From April 2007 the Group will take on the role of providing Health Walks in partnership with all District Councils and The Primary Care Trust.

This group was reviewed and a detailed Action Plan agreed in July-September 2005. The review aimed to agree shared priorities and to lay the foundation for quality improvements and financial savings by 2008/9 and the Action Plan is now partway through implementation.

On all key performance indicators the performance of this service is improving. The service has also secured a "Supporting People" grant – which will enable further service and support to site occupants, and secured a 100% capital grant to develop the site at Wing. These works will be completed in 2007. The actions taken so far indicate that the savings forecast for 2008/9, and now embedded in the MTP, are achievable.

Alongside service improvements, a restructuring of the team was completed in 2006 with new job descriptions for all employees and performance targets linked to the approved Action Plan.

Gypsy and Traveller Services

The main Activities for Gypsy and Traveller Services focus on:

- **Site Management**

The continued implementation of the outcomes of the Gypsy & Traveller Services and Thames Valley Police review will focus on the key responsibilities of managing the Council's own sites. Of priority will be the introduction of revised Site Licence Agreements and securing additional Government grant for site improvements and development.

- **Managing Unauthorised Encampments**

The trend of reduced unauthorised encampments across the County continues and those that arise are dealt with in an efficient manner.

- **Gypsy & Traveller Liaison**

The group has significantly contributed to a needs-based assessment of Gypsy & Traveller accommodation to assess accommodation requirements locally and regionally. By securing Supporting People monies will allow for a greater resource being given to support the needs of vulnerable traveller families.

Countryside and Heritage

The main Activities for Countryside and Heritage focus on:

- **Managing Country Parks Associated Activities**

The priorities for 2007/8 are:

Maintain self-funding for Country Parks.

Complete the Stage 2 bid and submit to the Heritage Lottery Fund (HLF) for the £3.2 million restoration of Langley Park.

Maintaining Green Flag Status for Black Park.

Explore further sustainable income generating opportunities.

Increase visitor numbers.

- **Managing Countryside Green Spaces and Woodlands**

The priorities for 2007/08 are:

To continue to maintain and enhance the Council's accessible green spaces and woodlands as existing valuable areas of green infrastructure, in line with the prioritisation criteria approved by Members and to implement revised maintenance mechanisms to deliver cost effective management of these sites.

To obtain more information on customer use of and satisfaction with the priority accessible green spaces and woodlands.

To update woodland and agri-environment grant agreements in line with the revised national schemes.

To develop the Business Case for the long term development of the in-hand Thornborough Community Woodland and tenanted Coombs Farm complex.

To confirm a Business Case and Conservation Plan for Brill Windmill.

- **Green Infrastructure Planning and Natural Environment**

The priorities for 2007/08 are:

To take forward the Council's strategy for green infrastructure as a guiding framework to deliver a network of high quality multi-functional green spaces and links, protecting and enhancing wildlife and the historic environment and promoting a well managed sustainable environment responsive to the future needs and impact of an increased population and the effects of climate change.

To develop links with the district council forward plans teams to formulate green infrastructure policies within local development frameworks and to apply the evidence base for the protection and enhancement of existing green infrastructure assets and to address current or projected deficits in provision through the development planning process.

To undertake local consultations to obtain community views of green infrastructure towards the development of local green infrastructure action plans under the guiding framework of the countywide strategy.

To develop action plans and costed proposals for priority areas identified in the green infrastructure strategy and to include and promote these proposals in relevant infrastructure investment frameworks.

To explore potential funding and implementation mechanisms to deliver a net gain in green infrastructure and the enhancement of existing areas.

To investigate the options for the development of a possible countryside trust or similar body to take on the delivery and management of existing or new managed green infrastructure assets, in line with the objectives of enhanced local government working.

Complete habitat mapping and progress district-level landscape characterisation, and take forward production of the Buckinghamshire Environmental Character System (BECS)

Proceed with the development of an interactive BECS website to meet the needs of internal and external partners.

Support the work of the Buckinghamshire and Milton Keynes Biodiversity Partnership.

To continue to support and enable priority partnerships to deliver the objectives and actions of the green infrastructure strategy, including the Chilterns Conservation Board, the Colne Valley Regional Park Partnership and the emerging North West (London) Green Arc Partnership.

To review the group's activities to ensure they meet the statutory requirements of Section 40 of the Natural Environment and Rural Communities Act 2006 and cascade the information as appropriate to Planning and Environment and the Council as a whole.

- **Managing the Agricultural Estates**

The priorities for 2007/08 are:

To work with Property Services to ensure efficient management of the Council's Agricultural Estate in line with member-led priorities for the use of this property and environmental asset.

- **Protect, promote, enhance and advise on the historic environment**

The priorities for 2007/8 are:

Continue providing archaeological advice in support of the County and District Councils' planning and development control functions

Prepare for the new statutory duty to maintain an Historic Environment Record (2009/10)

Further develop Historic Landscape Characterisation, especially for urban areas through the English Heritage sponsored "Buckinghamshire Historic Towns Project"

Contribute to Green Infrastructure Planning, particularly at Quarrendon and other key growth locations

Volume of Service

Planning and Environment Service has a net revenue budget of £18m and capital programme allocations in excess of £22m. The Service has targets of £3.6m revenue income per year and has achieved capital receipts in the order of £3m per year over the last three years.

The Service directly employs around 117 professional, technical and business support staff and indirectly manages others through the Council's term contracts with Fitzpatrick, Jacobs and specialist providers.

The Service covers six operational Groups which are responsible for:-

- Ensuring the future Strategic Planning and County Matter Planning Regulation for 480,000 inhabitants for the County and for economic and physical infrastructure of £500m per annum.
- Processing some 100 planning applications and monitoring 42 consented sites. Some 40 ongoing enforcement investigations and 15 site Liaison Committees.
- Handling some 270,000 tonnes of waste arisings and the operation of nine household waste sites and a major composting facility at High Heavens.
- Managing approximately 534,000 (07/08) visitors per annum within its Country Parks.
- Archaeological planning advise, 600 consultations per annum and managing the Sites and Monuments Records.
- Management of 29 countryside access sites and 128 Agricultural Estate holdings totalling 2,235 hectares.
- Maintaining 3,300 kilometres of Public Rights of Way and managing access to 2,200-3,000 hectares of open access and Common land.
- Managing eight Traveller sites with 120 plots and removal of up to 250 unauthorised encampments per year.
- Working with business to ensure that GDP continues to rise at 3.3% which equates to a Buckinghamshire economy of £5.6 billion.
- Reducing the County Council's carbon emissions by 1% per annum over the next three years whilst balancing rising energy demands within the organisation as part of the Carbon Management Plan.

Part 2

Putting Customers First

Every Child Matters in Buckinghamshire

Performance Reviews

SAP Benefits Realisation

Environmental Sustainability

Risk Management

Workforce Planning

Consultation

Diversity

Putting Customers First

- Direct customers who are in receipt of services, such as applicants for planning permission, users of Household Waste and Recycling Centres and visitors to Country Parks.
- Indirect customers, such as people who wish to support or object to planning applications made by another party or residents affected by anti-social behaviour by Gypsies or Travellers or perpetrators of unauthorised/fly tipping.
- Latent customers, who may not directly use services, but who want to know that the environment of the County and its countryside are being protected now and for future generations.
- Unwilling customers such as individuals and organisations which the service is taking enforcement/legal action against.

The Service will use the Customer First initiative as a key driving force behind information change and utilising SAP and the Corporate GIS system to their full capabilities, whilst still offering a choice of service provision.

Every Child Matters in Buckinghamshire

All the work undertaken by Planning and Environment will benefit every child over the longer term:

- Sufficient Quality Housing (30% of all new developments are for key worker etc)
- Schools
- Management of waste and better use of resources
- Securing a better environment and easier access to the countryside and sites of environmental interest.
- Promoting a stronger economy and maximising employment opportunities to improve living standards and minimise the risk of children living in poverty.

- Heritage educational resources are provided by the Archaeological Sites and Monuments Record

Performance Reviews

Planning and Environment has taken part in Member-led Performance Reviews of Countryside & Heritage, Economy & Enterprise, Rights of Way & Access, Strategic Planning and Gypsy & Traveller Services to ensure the Service works efficiently and effectively in line with Corporate priorities.

Findings from the Performance Reviews are being considered and acted upon. Consultants have been engaged to conduct a more thorough options analysis relating to Country Parks the findings of which will inform Country Parks strategic planning for 2007/08. Similarly a major review of the Economic Development functions will be completed by the end of 2007/08.

Planning and Environment Services are committed to the Council's eight Achieving Top Performance (ATP) Values and aims to embed these values in all services and business processes.

The Service will also continue to promote the ATP Values through the annual "State of the Service" Conference; the Service ATP Awards, and the State of the Service questionnaire to employees.

SAP Benefits Realisation

The Planning and Environment Service will be refreshing its Information Strategy to realise the benefits of IT developments. The strategy will appraise how information is received, held, managed, distributed and ultimately disposed of.

Key to this strategy is the use and development of electronic systems - including SAP, performance software, website and the Intranet – enabling data storage and access for the Service, the Council, Districts and Partners and the dissemination of information to residents and partners.

The re-engineering of the business process using activity based costing will enable Planning and Environment Service to realise the benefits of SAP.

Sustainability

As an environmental service, Planning and Environment aims to embed sustainability in all of its services and operations.

The Service also promotes sustainability across the Council as a whole and Communicating Climate Change will become a focus both internally for the Council's business and externally through the Strategic Partnership.

Risk Management

Specific tasks for 2007/08 will include a Planning and Environment risk assessment review of Stress and working towards individual risk assessments as appendices for each job description.

Workforce Planning

In 2006/7 Planning and Environment was reaccredited with its Investment in People status. During 2007/8 Planning and Environment will continue to work with the Council to obtain Corporate accreditation.

To assist recruitment, a professional career development scheme is being developed across the Planning Service to provide career progression, reward experience and develop more flexible skills. The opportunity for extending the scheme is considered when posts become vacant and during the appraisal process.

In order to progress staff retention initiatives the Management Team led a review of Job Description and Person Specifications for all posts in 2006/7. This will be continued in 2007/8 with the inclusion of new core Competencies, Risk Assessments and the development of Generic Job Descriptions. At the end of this period the key workforce planning documents will be up-to-date and thereafter, they will be kept under constant review through the appraisal process.

The Management Team will be supported in these tasks by the Planning and Environment employee forum the Risk Management Team and our HR business advisor.

A 'mixed economy' approach to additional resource requirements will continue to see greater use of secondments, consultants or contractors and output partnerships with external service providers, to supplement key skills/expertise areas.

Consultation

The priority for consultation is to better understand customers' needs to tailor services to meet specific requirements rather than keeping to shape a "one size fits all" service.

Consultation is a key element to delivering services and with the advent of Statements of Community Involvement the service will be proactively mapping out who customers, partners and stakeholders are for the service, how they would like to be involved, and what service improvements they would wish to see.

Staff involvement in the Service Planning process centres around a number of away-days involving the Senior Management Team, Group Managers and Team Leaders, and State of the Service Conferences open to all staff. The Conferences are designed to take the Service forward and to promote integrated services and a common understanding of priorities and performance improvement.

Diversity

In addition to the processes prescribed by statute and County Council policy, Planning and Environment Services actively works to promote social and cultural diversity. This includes the Country Parks, which provide a socially-inclusive service, essentially free at the point of

use, which serves a diverse population in the south of the County; Rights of Way, whose work includes access for people with physical disabilities, and the Waste group whose household waste sites serve all groups across the County. The work of the Economic Development team aims to maximize economic opportunity for all sections of Buckinghamshire's residents and non-resident working population.

Part 3

Outcomes and Performance against Targets

Service Activities	Service Outcomes	Council Aims	Council Objectives	Council Measures	BVPI	LAA	Corporate/ Gov Initiative (CGI)
Rights of Way Protection, Maintenance and Enforcement	3, 4, 5, 8, 9, 10	CA1 CA2 CA3 CA4 CA6 CA7	CO1 a, b, c, & d CO2 a, b & c CO6 c & d CO 7 b & c	CM 1b2 CM 2b1, 2b2 2b4, 2b5, 2c1 & 2c3 CM7c5	BVPI 178	S&S Outcome 2:14	CIP Getting Closer to Communities Putting Customer First
Rights of Way Definitive Map including Commons Registrations	3, 5, 9	CA1 CA2 CA3 CA4 CA6 CA7	CO1 a, & d CO2 a, b & c CO6 c CO7 b	CM 1b2 CM 2b1, 2b2 2b4, 2b5, 2c1 & 2c3			CIP Putting Customer First
Rights of Way CROW Act Implementation	1, 2, 3, 5, 8, 9, 10	CA1 CA2 CA3 CA4 CA6 CA7	CO1 a, b, c, & d CO2 a, b & c CO6 c & d CO 7 b & c	CM 1a2 & 1b2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3 CM 6d1		HC & OP Outcome 1:5	
Gypsy & Traveller Services - Site Management	1, 2, 3, 9, 10	CA1 CA2 CA6	CO1 a, b, c, & d CO2 a, b & c CO6 c	CM 1b2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3			

Service Activities	Service Outcomes	Council Aims	Council Objectives	Council Measures	BVPI	LAA	Corporate/ Gov Initiative (CGI)
Gypsy & Traveller Services - Managing Unauthorised Encampments	1, 2, 3, 4, 9, 10	CA1 CA2 CA6	CO1 a, b, c, & d CO2 a, b & c CO6 c	CM 1b2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3			
Managing Country Parks and Associated Activities	5	CA1 CA2 CA3 CA4 CA6 CA7	CO1 a, b, c, d & e CO2 a, b & c CO6 b, c & d CO7 b	CM 1b2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3 CM7b3	BVPI 119e	S&S Outcome 2:14 E&E Outcome 4:13	CIP Every Child Matters
Managing Countryside Green Spaces and Woodlands	5	CA1 CA2 CA3 CA4 CA6 CA7	CO1 a, b, c d & e CO2 a, b & c CO6 c & d CO7 b	CM 1b2 & 1e2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3		S&S Outcome 2:14	
GIP & Natural Environment	2, 8	CA1 CA2 CA3 CA4 CA6 CA7	CO1 a, b, c, d & e CO2 a, b & c CO6 c & d CO7 b	CM 1b2 & 1e1 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3		S&S Outcome 2:14	
Managing the agricultural estates		CA1 CA2	CO1 d CO2 a, b & c	CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3			

Service Activities	Service Outcomes	Council Aims	Council Objectives	Council Measures	BVPI	LAA	Corporate/ Gov Initiative (CGI)
Protect, promote, enhance & advise on the historic environment	8	CA1 CA2 CA3 CA4 CA6 CA7	CO1 a, d & e CO2 a, b & c CA4c CO6 c CO7 b	CM 1b2 & 1e1 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3			CIP Every Child Matters
Treatment & Final disposal of waste	7	CA1 CA2 CA6 CA7	CO1 a, b & d CO2 a, b & c CO6 b& c CO7 b	CM 1b2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3 CM6b1 CM7b1 & 7b2	BVPI 82a BVPI 82b BVPI 82c BVPI 82d BVPI 84a BVPI 87	LAA 78	CIP Every Child Matters
Waste Procurement	7	CA1 CA2 CA6 CA7	CO1 a, b & d CO2 a, b & c CO6 b& c CO7 b	CM 1b2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3 CM7b1 & 7b2		LAA 78	
Management of Household Waste and Recycling Sites	7	CA1 CA2 CA6 CA7	CO1 a, b & d CO2 a, b & c CO6 b& c CO7 b	CM 1b2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3 CM7b1 & 7b2	BVPI 90c	LAA 78	
Management of old landfill sites	7	CA1 CA2 CA6 CA7	CO1 a, b & d CO2 a, b & c CO6 b& c CO7 b	CM 1b2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3			

Service Activities	Service Outcomes	Council Aims	Council Objectives	Council Measures	BVPI	LAA	Corporate/ Gov Initiative (CGI)
Centralised Compost Sites	7	CA1 CA2 CA6 CA7	CO1 a, b & d CO2 a, b & c CO6 b& c CO7 b	CM 1b2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3 CM7b1 & 7b2	LAA 78		
Waste reduction, communications and reduced fly typing	4, 6, 7, 10	CA1 CA2 CA3 CA6 CA7	CO1 a, b, c & d CO2 a, b & c CO6 b, c & d CO7 b	CM 1b2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3 CM6b1		E&E Outcome 4:11	CIP Every Child Matters
Bucks Minerals and Waste LDF	1, 2, 7	CA1 CA2 CA6 CA7	CO1 a, b, c, d & e CO2 a, b & c CO6 c CO7 b	CM 1a2 1b2 & 1e1 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3	BVPI 200a BVPI 200b BVPI 200c		
Regional and Sub-regional Planning	1	CA1 CA2 CA3 CA4 CA6 CA7	CO1 a, b, c, d & e CO2 a, b & c CO4 b & c CO6 b & c CO7 a & b	CM 1a2, 1b2, 1e1 & 1e2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3			CIP Every Child Matters

Service Activities	Service Outcomes	Council Aims	Council Objectives	Council Measures	BVPI	LAA	Corporate/ Gov Initiative (CGI)
Input to Bucks Districts LDFs	1, 2, 9	CA1 CA2 CA3 CA4 CA6 CA7	CO1 a, b, c, d & e CO2 a, b & c CO6 b & c CO7 a & b	CM 1b2, CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3 CM 7b4 & 7b6			CIP Every Child Matters
Local Consultations	1, 2, 9	CA1 CA2 CA3 CA4 CA6 CA7	CO1 a, b, c, d & e CO2 a, b & c CO6 b CO7 b	CM 1b2, CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3 CM 7b4 & 7b6			CIP Getting Closer to Communities
Non-local Consultations	1, 2, 7	CA1 CA2 CA6 CA7	CO1 a, b, c, d & e CO2 a, b & c CO6 b CO7 b	CM 1b2, CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3 CM 7b4			
Bucks Growth Agenda	1, 2, 9, 10	CA1 CA2 CA3 CA4 CA6 CA7	CO1 a, b, c, d & e CO2 a, b & c CO6 c & d CO 7 a, b & c	CM 1b2, 1e1 & 1e2 CM 2b1, 2b2 2b4, 2b5, 2c1& 2c3 CM 7b4 & 7b6			CIP Every Child Matters

Service Activities	Service Outcomes	Council Aims	Council Objectives	Council Measures	BVPI	LAA	Corporate/ Gov Initiative (CGI)
Processing county matter and reg. 3 planning applications	2, 3	CA1 CA2 CA6 CA7	CO1 a, b, c, & d CO2 a, b & c CO6 c CO 7 b	CM 1b2, CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3	BVPI 109a BVPI 111		CIP Every Child Matters
Site monitoring and enforcement of conditions and unauthorised development	2, 3, 4	CA1 CA2 CA6 CA7	CO1 a, b, c, & d CO2 a, b & c CO6 c CO7 b	CM 1a2 & 1b2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3			
Respond to consultations, liaison and provision of information and advice to internal and external partners	2, 3, 4	CA1 CA2 CA6 CA7	CO1 a, b, c, & d CO2 a, b & c CO6 c CO7 b	CM 1a2 & 1b2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3	BVPI 157		CIP Getting Closer to Communities
S106 compliance	2, 10	CA1 CA2 CA3 CA4 CA6 CA7	CO1 a, d, & e CO2 a, b & c CO6 b, c & d CO 7 a, b & c	CM 1b2, 1e1, 1e2 & 1e3 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3			S106
Promotion, information and marketing of Bucks	9	CA1 CA2 CA7	CO1 a, e, & d CO2 a, b & c CO 7 a,	CM 1b2, CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3			

Service Activities	Service Outcomes	Council Aims	Council Objectives	Council Measures	BVPI	LAA	Corporate/ Gov Initiative (CGI)
Partnership development and co-ordination	9	CA1 CA2 CA6 CA7	CO1 a, e, & d CO2 a, b & c CO6 c CO7 a	CM 1b2, CM 2b1, 2b2, 2b4, 2b5, 2c1& 2c3 CM 7a1 7a2 & 7a3			
Encouraging skills and training to improve the workforce	9	CA1 CA2 CA3 CA4 CA6 CA7	CO1 a, c, & d CO2 a, b & c CO4c CO6 c CO7 a	CM 1b2 & 1c2 CM 2b1, 2b2, 2b4, 2b5, 2c1& 2c3 CO 4c1 & 4c2 CM 7a3		E&E Outcome 1:1	CIP Every Child Matters
Business competitiveness and infrastructure	9	CA1 CA2 CA6 CA7	CO1 a, c & d CO2 a, b & c CO6 c CO7 a, b & c	CM 1b2 & 1c2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3 CM 7a1, 7a2 & 7a3		E&E Outcome 2:5 & 6	CIP Every Child Matters
Funding	10	CA1 CA2 CA6	CO1 a, c & d CO2 a, b & c CO4c CO6 c CO7 a	CM 1b2 & 1e3 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3			
Corporate sustainability	1	CA1 CA2 CA6 CA7	CO1 a & d CO2 a, b & c CO7 b	CM 1b2 CM 2b1, 2b2, 2b4, 2b5, 2c1 & 2c3 CM 7b5		E&E Outcome 4:17	CIP Performance Reviews

Planning and Environment Services

Head of Service:	Huw Jones
Service Managers:	Martin Dickman Marcus Rogers Nigel Sims
Group Managers:	Chris Kenneford David Pickard Mike Walker Pat Ward Mike Woods Elaine Wright
Number of Staff:	117 (FTE)

Appendix 1

Outcome 1: Regional, Sub-Regional and local development policies support the delivery of the Council's objectives

Target Description	Targets			
	2007-2008	2008-2009	2009-2010	
Implementation of Corporate Environmental Sustainability business case	Yes	Yes	Yes	Group: E&E CA7
Produce Climate Change Policy	Yes	N/A	N/A	Group: E&E CA7
Publish on the County Council's Consultation website within two months of each consultation a report describing how your views have informed/influenced the relevant decision making process	Yes	N/A	N/A	Group: DC CA1
Ensure that all Council publications produced in 2006/7 include information about how to get a copy in a language other than English and in other formats	Yes	N/A	N/A	Group: E&E CA2
BVPI200a - Did the local planning authority submit the Local Development Scheme (LDS) by 28th March 2005 and thereafter maintain a 3-year rolling programme?	100%	100%	100%	Group: SP CA1
BVPI 200b - Has the local planning authority met the milestones which the current Local Development Scheme (LDS) sets out?	100%	100%	100%	Group: SP CA1
BVPI 200c - Did the local planning authority publish an annual monitoring report by 31st December each year?	100%	100%	100%	Group: SP CA1
Seek to ensure that the strategic planning priorities of BCC are reflected in the final version of the new South East Plan and any subsequent alterations	Yes	Yes	Yes	Group: SP CA1

Outcome 2: Development plans, supported by active community engagement, and infrastructure frameworks

Target Description	Targets			
	2007-2008	2008-2009	2009-2010	
Continue to develop and achieve electronic recording of data to contribute to BVPI 157 return	Yes	N/A	N/A	Group: DC CA1, CA2
Maintain on an ongoing basis a costed assessment of new infrastructure requirements to support future growth and population change in Buckinghamshire	Yes	Yes	Yes	Group: SP CA1
Prevent a loss of designated Green Belt and AONB in Buckinghamshire over the plan period between 2006-2010	0%	0%	0%	Group: SP CA7
A minimum of 60% of new homes in Buckinghamshire are built on previously developed land per annum for the plan period ending 2011	60%	60%	60%	Group: SP CA7

Outcome 3: High standards of development and deliver Council policies on proberty, quality and efficiency

Target Description	Targets			
	2007-2008	2008-2009	2009-2010	
Increase percentage of residents satisfied or fairly satisfied with Council Performance - CHILTERN SOCIETY	70%	80%	80%	Group: ROW CA1, CA2, CA6
Increase percentage of residents satisfied or fairly satisfied with Council Performance - PARISH COUNCIL SURVEY	70%	80%	80%	Group: ROW CA1, CA2, CA6
BVPI 109a: Percentage of planning applications determined: 60% of major applications in 13 weeks	80%	80%	80%	Group: DC CA1
Percentage of County Council (Reg 3) applications determined within 8 weeks	75%	80%	80%	Group: DC CA1

Outcome 4: Preventative action deters abuse of the physical environment of Buckinghamshire

Target Description	Targets			
	2007-2008	2008-2009	2009-2010	
Number of incidents of unauthorised encampments resolved	35	35	35	Group: G&T CA6
Number of unauthorised encampments justifying immediate eviction removed in accordance with protocol in 5 working days	80	80	80	Group: G&T CA6
Percentage of reported breaches satisfactorily resolved in the financial year which took less than 18 months to secure compliance/resolve	90%	90%	90%	Group: DC CA7
Inspect consented sites	100%	100%	100%	Group DC CA7
Notify action on reported enforcement cases within 6 weeks	85%	90%	95%	Group: DC CA7
Percentage of revenue cost recovery on site management of traveller sites (gross income as a percentage of gross site management expenditure)	65%	70%	73%	Group: G&T CA7
Actual rent collected as a proportion of income profile	80%	83%	85%	Group: G&T CA7

Outcome 5: Residents and visitors to the County benefit from improved access to the countryside

Target Description	Targets			
	2007-2008	2008-2009	2009-2010	
The capital scheme for Langley is completed in line with agreed programme	Yes	N/A	N/A	Group: C&H CA7
Satisfaction with parks and open spaces	74%	74%	74%	Group: C&H CA1, CA2, CA6
Country Parks percentage of revenue cost recovery on management of country parks (gross income as a percentage of gross expenditure)	97.5%	97.5%	97.5%	Group: C&H CA7
Percentage of area of BCC accessible greenspaces in a favourable condition	95%	95%	95%	Group: C&H CA7
Rights of Way improvement plan in place	100%	0%	0%	Group: ROW CA7
BVPI 178 - Maintain top quartile performance for Rights of Way as measured by BVPI 178	78%	79%	79%	Group: ROW CA7

Outcome 6: The growth in waste arisings is contained below the national average

Target Description	Targets			
	2007-2008	2008-2009	2009-2010	
BVPI 82dii - The tonnage of household waste arisings which have been landfilled	154000	149000	144000	Group: WM CA7
The growth in waste arisings is contained below the national average	2%	1.9%	1.8%	Group: WM CA7
BVPI84a - Number of kilograms of household waste collected per head of the population (kg)	530	540	550	Group: WM CA7
BVPI84b - Percentage change from the previous financial year in the number of kilograms of household waste collected per head of population	2.42%	1.89%	1.85%	Group: WM CA7
Cumulative number of home composters distributed	3000	4000	5000	Group: WM CA7
Cumulative number of Rethink Rubbish at Schools activity sessions delivered in school and community groups	275	300	325	Group: WM CA3

Outcome 7: The proportion of waste sent to landfill is reduced

Target Description	Targets			
	2007-2008	2008-2009	2009-2010	
BVPI82dii - Contain increased costs of landfill tax and trading allowances by reducing the amount of household waste going to landfill	61%	58%	55%	Group: WM CA7
(BVPI82ai) - Increase the percentage of household waste that is recycled and composted in the County - COUNCIL AIM	40%	42%	45%	Group: WM CA7
BVPI82ai - Percentage of household waste arisings which have been sent by the authority for recycling	22%	22%	23%	Group: WM CA7
BVPI82aii - Total tonnage of household waste arisings which have been sent by the authority for recycling	55500	56500	60100	Group: WM CA7
BVPI82bi - Percentage of household waste sent by the authority for composting or treatment by anaerobic digestion	17%	20%	22%	Group: WM CA7
BVPI82bii - The tonnage of household waste sent by the authority for composting or treatment by anaerobic digestion	42900	62000	58000	Group: WM CA7
BVPI82ci - Percentage of the total tonnage of household waste arisings which have been used to recover heat, power and other energy sources	0%	0%	0%	Group: WM CA7
BVPI82cii - Tonnage of household waste arisings which have been used to recover heat, power and other energy sources	£0.00	£0.00	£0.00	Group: WM CA7
BVPI87 - Cost of waste disposal per tonne municipal waste	£49.50	£50.00	£55.00	Group: WM CA7
Award a contract for the delivery of a long term waste solution for the county by 2009	Yes	Yes	N/A	Group: WM CA7

Target Description	Targets			
	2007-2008	2008-2009	2009-2010	
The HWRC Permit Scheme has met key objectives	100%	0%	0%	Group: WM CA7
HWRC Management Contract: Recycling performance per site per month (including hardcore and soil)	66%	68%	70%	Group: WM CA7
HWRC Management Contract: Recycling performance per site per month (excluding hardcore and soil)	56%	58%	60%	Group: WM CA7

Outcome 8: A high quality network of green infrastructure delivers environmental, social & economic benefits

Target Description	Targets			
	2007-2008	2008-2009	2009-2010	
Increase the number of people engaged in organised health walks	542	618	650	Group: ROW CA6 LAA
Percentage of planning consultations responded to within 14 days of receipt (C&H)	90%	90%	90%	Group: C&H CA1

Outcome 9: Clear frameworks and delivery mechanisms are established to improve the economic vitality

Target Description	Targets			
	2007-2008	2008-2009	2009-2010	
The number of businesses moved up the e-adoption ladder	150	0	0	Group: E&E CA7 LAA
Increase the number of start-up and pre-start businesses each year receiving assistance from Business Link and partners including the County Council - PRE START	1500	1800	0	Group: E&E CA7
Increase the number of start-up and pre-start businesses each year receiving assistance from Business Link and partners including the County Council - START-UP	150	170	0	Group: E&E CA7
Where the maximum SEEDA grant has been secured for schemes under the Market Town initiative, exceed minimum level matched funding through increased private and public sector investment	7.5%	10%	0%	Group: E&E CA7
Reviewing the Joint Economic Development Strategy for Buckinghamshire to support and deliver the sub-regional element of the Regional Economic Strategy	Strategy adopted	SLA negotiated with BEP	SLA	Group: E&E CA7
Oversee the merger of the Bucks Economic Partnership and the Buckinghamshire Lifelong Learning Partnership bringing together business and learning	June/July 2007 merger completed	SLA	SLA	Group: E&E CA7

Outcome 10: Partnership working increases and optimises the benefits of external funding opportunities

Target Description	Targets			
	2007-2008	2008-2009	2009-2010	
Meet infrastructure requirements and community needs of the County, increase the proportion of the Council's capital programme delivered by third party contributions, grants and other external funding	£15,000,000.00	£16,000,000.00	£17,000,000.00	Group: E&E CA1

Accountable Officer

Marcus Rogers

Strategic Director

Neil Gibson

Cabinet Member

Martin Tett

Margaret Dewar

Bill Chapple

Activity Base Analysis 2007/08

Portfolio: Community Services																	
Service : Environment																	
Priority Ref.	Activity	Service Plan 2007-08											2007/08 Capital Programme £000	Outcomes / Impact Based on 2007-2009 Council Aims (2006 Update)	Value For Money Score		
		Budget			Budget Changes			2007/08 Budget			Employees	Employee shift over the period				Employees 31st March 2008	Capital Assets (Land, buildings, Vehicles & IT software) employed in
		Gross	Income (-)	Net	Additional Budget	Income (-)	Total	Gross	Income (-)	Net							
£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	FTE	FTE	FTE					
A	Managing Country Parks and Associated Activities	496	-390	106	21	-63	-8	507	-413	104	14.81	-1.00	13.8	4 Country Parks 17 Picnic Sites	275	Maintain self funding for Country Parks. Increase the number of country park visitors from 500,000 in 2005/6 to 548,000 by 2008 (CA 6b v00) Increase the number of parks in the County that apply annually for Green Flag Park awards from 1 in 2005/6 to 4 in 2008/9 (CA 6b v00) Complete the Stage 2 bid for Heritage Lottery Funds (HLF) for the 13.2 million restoration of Langley Park	BCA (B)
B	Managing Countryside Green Spaces	236	-20	216	2		2	238	-20	218	3.55		3.4	1 Community Wood 7 follies & monuments		Sustain our high quality environment and green infrastructure for the benefit and enjoyment of our current and growing communities. (CA7b) The link between natural and historic environmental well-being and community safety, are established as core elements of the Community Plan.	DDA (C)
A	GIP and protect, promote, enhance & advise on the natural environment	456	-132	324	0		0	456	-132	324	7.63		7.6			Work in partnership with District Councils, the Wildlife Trust (BROWF), the Council's Environmental Records Centre (ERC) and other partners to integrate landscape character mapping, wildlife site surveys, biodiversity indication and heritage landscape characteristics in a strategic planning resource for the County (2005/6 - 2007/8) Sustain our high quality environment and green infrastructure for the benefit and enjoyment of our current and growing communities. (CA7b) The link between natural and historic environmental well-being and community safety, are established as core elements of the Community Plan.	BBC (B)
B	Managing the Agricultural estate	115	-502	-387	23	-1	22	138	-503	-365	0.23		0.2	85 Farms & small holdings	08	Sustain our high quality environment and green infrastructure for the benefit and enjoyment of our current and growing communities through the maintenance of the Council's agricultural estates. (CA7b)	DDA (D)
B	Protect, promote, enhance & advise on the historic environment	294	-110	184	6	-6	0	300	-116	184	6.46	-1.00	5.5			The link between natural and historic environmental well-being and community safety, are established as core elements of the Community Plan. Archaeological advice in support of the County and District Councils' planning and development control functions Maintain the new statutory Historic Environment Record (2007/8)	BCB (B)

Priority Ref.	Activity	Service Plan 2007-08													2007/08 Capital Programme £000	Outcomes / Impact Based on 2007-2009 Council Aims (2006 Update)	Value For Money Score
		Budget			Budget Changes			2007/08 Budget			Employees	Employee shift over the period	Employees just March 2008	Capital Assets (Land, buildings, Vehicles & IT software) employed in			
		Gross	Income (-)	Net	Additional Budget	Income (-)	Total	Gross	Income (-)	Net							
		£000	£000	£000	£000	£000	£000	£000	£000	£000	FTE	FTE	FTE				
A	Rights of Way Protection, Maintenance and Enforcement	602	0	602	53		53	655	0	655	7.9		7.9	Other Highway infrastructure	Sustain our high quality environment and green infrastructure for the benefit and enjoyment of our current and growing communities. (CA 7b) Increase the % of our rights of way that are easy to use by national standards to 70% by 2009 (CA7bii) A locally delivered service based on the requirements of customers – both those who use rights of way and those whose land they cross or whose land is designated for access under CRWS.	AEA (A)	
A	Rights of Way Definitive Map, including Commons Registration	257	-64	193	2		2	259	-64	195	4.8		4.8		Sustain our high quality environment and green infrastructure for the benefit and enjoyment of our current and growing communities. (CA 7b) Develop GIS to enable the establishment of a link between natural and historic environmental well-being and community safety in the Community Plan.	BCA (B)	
A	Rights of Way CROW Act Implementation	148	0	148	4		4	152	0	152	3.7		3.7		Sustain our high quality environment and green infrastructure for the benefit and enjoyment of our current and growing communities. (CA 7b) A strategic plan for Buckinghamshire access to the countryside including rights of way, open access and Commons land, and the wider integration with transport infrastructure, public health and the local economy through: The statutory Rights of Way Improvement Plan (ROWIP) (2006/7) The Local Access Forum The development and delivery of the ROWIP (linked with the Local Transport Plan)	CCA (B)	
B	Gypsy & Traveller Site Management & Enforcement	366	-136	230	15	-15	0	381	-151	230	5.7	-1.0	4.7	8 Gypsy Sites	£488k fully funded by grant - therefore all in capital programme Improve the safety and quality of the environment for local people through: The continued implementation of the outcomes of the Gypsy & Traveller Sites and Thames Valley Police review focusing on the key responsibilities of managing the Council's own sites. The management and reduction of unauthorised encampments across the County.	DOB (C)	
Service Total		2,970	-1,354	1,616	126	-45	81	3,096	-1,399	1,697	24.74	-3.00	21.74		224		

Portfolio: Planning and Waste

Service : Planning

Priority Ref.	Activity	Service Plan 2007/08											Outcomes / Impact	
		Budget			Budget Changes Council 22 Feb 2007			2007/08 Budget Council 22 Feb 2007			Employees 31st May 2008	Capital Assets (Land, buildings, Vehicles & IT software) employed in delivery of activity		2007/08 Capital Programme £000
		Gross	Income (-)	Net	Additional Budget	Income (-)	Total	Gross	Income (-)	Net	FTE			
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000			
A	Bucks Minerals & Waste LDF	426	0	426	-25		-25	401	0	401	4.90	N/A	0	The delivery of the statutory requirement for a new Local Development Framework including Minerals and Waste monitoring and contribution to the preparation of Buckinghamshire Waste Strategy.
A	Regional and Sub-Regional Planning	184	-2	182	2	-2	0	186	-4	182	2.62	N/A	0	<p>Champion the interests of Buckinghamshire (CA1e)</p> <p>Secure the Council's objectives for sustainable development and the protection of the County's green belt and AONB at regional and sub-regional level. (CA1e)</p> <p>Ensure that the policies of BCC, address the wider needs of the County and its communities, are reflected in the decision making process on the South East Plan, Regional Minerals & Waste Strategies, Airports work and related monitoring to influence Regional and Sub-Regional (Milton Keynes, Aylesbury Vale, Western Corridor and Black Water Valley) Planning and Development Policy. CA1e(i)</p> <p>Co-ordination of the County's response to strategic planning consultations</p> <p>Consistent planning policies across the County.</p>
B	Input to Bucks District LDFs	42	0	42	3		3	46	0	46	0.95	N/A	0	<p>Secure the Council's objectives for sustainable development and the protection of the County's green belt and AONB at regional and sub-regional level. (CA1e)</p> <p>Working in partnership with the community and District Councils to assure a consistent planning policy and translation of the sub regional aim.</p>
B	Local Consultations	51	0	51	3		3	54	0	54	1.21	N/A	0	Local consultations and enquiries originating within Bucks and related strategic planning applications.
B	Non Local Consultations	67	0	67	4		4	71	0	71	1.47	N/A	0	Non-local consultations and enquiries originating outside Bucks, including draft national planning policies.
A	Bucks Growth Agenda	262	-60	212	36		36	297	-60	247	1.76	N/A	0	<p>Champion the interests of Buckinghamshire. (CA1e)</p> <p>Secure the Council's objectives for sustainable development and the protection of the County's green belt and AONB at regional and sub-regional level. (CA1e)</p> <p>The sustainable delivery of infrastructure to meet the Buckinghamshire Growth Agenda and Regional Planning requirements contributing to the work of Milton Keynes Partnership and Aylesbury Vale Advantage infrastructure Planning and the enhancement and protection of the quality of Buckinghamshire</p> <p>A minimum of 60% of new homes in Buckinghamshire are built on previously developed land per annum over the plan period. (CA7b v)</p>

Priority Ref.	Activity	Service Plan 2007/08											Outcomes / Impact	
		Budget			Budget Changes Council 22 Feb 2007			2007/08 Budget Council 22 Feb 2007			Employees 31st May 2008	Capital Assets (Land, buildings, Vehicles & IT software) employed in delivery of activity		2007/08 Capital Programme £000
		Gross	Income (-)	Net	Additional Budget	Income (-)	Total	Gross	Income (-)	Net				
£000	£1000	£100	£000	£1000	£1000	£1000	£1000	£1000	£1000					
B	County Matters & Reg 3 Planning Applications	302	-162	170	0	-0	0	300	-160	170	6.16	N/A	0	Secure the Council's objectives for sustainable development and the protection of the County's green belt and AONB at regional and sub-regional level. (CA 1e) Fulfill the statutory role under the Town and Country Planning Acts to regulate waste, minerals and the County Council's own development through processing and determining planning applications.
B	Site Monitoring & Enforcement of conditions/unauthorised development	261	-33	228	0		0	261	-33	228	4.34	N/A	0	Secure the Council's objectives for sustainable development and the protection of the County's green belt and AONB at regional and sub-regional level. (CA 1e) The investigation unauthorised minerals and waste disposal developments and undertaking of the necessary enforcement actions.
B	Consultations, liaison & provision of	45	0	45			0	45	0	45	0.96	N/A	0	The provision of planning advice, responses to consultations and recommendations to the Council's Development Control Committee.
A	S106	63	-52	11	4	-4	0	67	-56	11	1.16	N/A	0	Co-ordinate developer funding across the Council, to deliver new social, economic transport infrastructure to support growth and development within the County. Secure additional grants from developer contributions, government or external agencies of at least £30M over the period 2006/9 to meet infrastructure and community needs of the County. (CA1e)
N/A	Management Overheads	0	0	0	25		25	25	0	25	0.00			
	Service Total	1,723	-289	1,434	59	-14	45	1,782	-303	1,479	24.54		0	

Portfolio: Planning and Waste

Service : Waste

Priority Ref.	Activity	Service Plan 2007/08											2007/08 Capital Programme £000	Outcomes / Impact		
		Budget			Budget Changes			2007/08 Budget			Employees	Employee staff over the period			Employees 31st March 2008	Capital Assets (Land, buildings, Vehicles & IT software) employed in
		Gross	Income (-)	Net	Additional Budget	Income (-)	Total	Gross	Income (-)	Net						
£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	FTE	FTE	FTE				
A	Treatment & Final disposal of waste	9,203	-910	8,123	-53	-0	-61	8,980	-910	8,062	3.67		3.67	10 Waste disposal and landfill sites	<p>Sustain our high quality environment and green infrastructure for the benefit and enjoyment of our current growing communities. (CA7c)</p> <p>The proportion of waste sent to landfill is reduced and the level of recycling and composting has been increased, to achieve national targets within controlled costs.</p> <p>Contain the increased costs of landfill trading allowances by reducing the amount of household waste going to landfill from 71% in 2005 to 58% by 2009. (CA7b)</p> <p>Act as the Waste Disposal Authority (WDA) for Buckinghamshire.</p> <p>Implement the statutory function of the WDA.</p> <p>Arrange for the disposal of household waste collected in its area by Waste Collection Authorities (District Councils)</p> <p>Provide Household Waste and Recycling Centres where County residents can deposit Household waste.</p>	
A	Waste procurement	931	-22	909	24		24	965	-22	933	5.58		5.58		<p>Continue straight approach to keeping costs down by reviewing our processes and making savings wherever possible.</p> <p>Contain the increased costs of landfill trading allowances by reducing the amount of household waste going to landfill from 77% in 2005 to 55% by 2009. (CA 7b)</p> <p>Contain the growth in waste savings to 0.5% below the national average, in partnership with District Councils and the residents of Buckinghamshire.</p> <p>In order that the County Council can manage waste more sustainably beyond 2010, take innovative approaches to the disposal of waste and campaign for policies that are right for local communities and fight those we believe will have an adverse effect.</p> <p>The most appropriate long-term waste management procurement solution will be determined: Joint Municipal Waste Management Strategy; public consultation; Revised Joint Municipal Waste Management Strategy; Publication and implementation of the Joint Municipal Waste Management Strategy; in early 2007; Commence the procurement process in line with the agreed programme.</p>	
A	Management of Household Waste and Recycling Sites	2,142	-269	1,864	57	-60	7	2,199	-308	1,891	7.79		7.79	10 Waste disposal and landfill sites	<p>Continued implementation of the £12 million "spend to save" Capital Programme for waste, establishing new facilities and improve existing ones, to deliver efficiencies and economies in the medium term, over the next five years.</p> <p>Increase the % of household waste that is recycled and composted in the County from 29% in 2005 to 42% in 2009. (CA 7c)</p> <p>Achieve high rates of recycling and introduce a permit scheme.</p>	
B	Management of old landfill sites	266	-205	61	180		180	446	-205	241	2.54		2.54	10 Waste disposal and landfill sites	<p>Sustain our high quality environment and green infrastructure for the benefit and enjoyment of our current growing communities. (CA7c)</p> <p>Undertake the Council legal responsibility for the maintenance and restoration of these closed landfill sites returning them to agricultural use.</p>	

Priority Ref.	Activity	Service Plan 2007/08														Outcomes / Impact
		Budget			Budget Changes			2007/08 Budget			Employees	Employee shift over the period	Employees 31st March 2008	Capital Assets (Land, buildings, Vehicles & IT software) employed in	2007/08 Capital Programme £000	
		Gross	Income (-)	Net	Additional Budget	Income (-)	Total	Gross	Income (-)	Net						
		£000	£000	£000	£000	£000	£000	£000	£000	£000	FTE	FTE	FTE			
A	Centralised Compost Sites	1,180	0	1,180	-95		-95	1,085	0	1,085	2.16		2.16		5070	<p>Manage the operation of centralised composting facilities for domestic garden and kitchen waste at High Heavers.</p> <p>Establish further composting sites in line with the developing waste strategy.</p> <p>Increase the % of household waste that is recycled and composted in the County from 29% in 2006 to 42% in 2009 adhering to national targets and top quartile performance to sustain environmental quality within the County (CA 7b)</p>
A	Waste reduction, communications & reduced fly tipping	679	-320	359	-1		-1	678	-320	358	7.24		7.24			<p>Delivery of a range of waste reduction initiatives, in partnership with the District Councils</p> <ul style="list-style-type: none"> Home composting A schools waste education programme Communication campaigns associated with waste. <p>Deliver a strategic partnership, through the Waste Committee for Buckinghamshire and Waste Strategy for Buckinghamshire, and an operational partnership with close working in the practical matters of frontline service delivery on waste disposal, and recycling and the control of fly tipping.</p> <p>Reduce reported incidents of fly tipping from 370 per month to an average not exceeding 250 per month between 2005-8 (JPSA) (CA 6b)</p>
Service Total		14,231	-1,715	12,516	102	-98	54	14,343	-1,773	12,570	29.98	0.00	29.98		12,990	